

Susan Hayward School of Dancing
Co-Directors Susan Hayward and Heidi Patterson

Montara Gardens Studio
496 6th St./P.O. Box 370651
Montara Ca 94037
Tel/Fax (650) 728-7519
www.SHaywardDance.com

Celebrating our 31st Year!

2009/2010 School Year

Welcome!

The mission of our school is to bring the highest quality of dance instruction to the Coastsides Community. Our teachers are qualified by the Royal Academy of Dance, London. We also believe that the creative, musical and performance aspect of dance is important and we nurture our students to express themselves. We encourage our students to pursue dance to the levels they desire- be it recreational or professional. We create quality performances big and small for the community to share our love of dance with others.

In our school we foster manners, respect, self-discipline and a sense of "dancing family". We work together as a staff with students and parents to promote a positive environment for dancers to learn.

Through their years with us, we hope our students learn not only to love the arts but also to strive- wherever life takes them. Our students have gone on to be professional dancers, teachers, lawyers, nurses, business executives and many other wonderful careers. What thrills us is that our students still visit, they remember their dancing with joy and even bring their children to dance with us!

Enclosed are this year's schedules, information and registration materials. Please note that the school is closed Mondays. We do ask that parents take the time to fill in a registration form/production contract/photo release. Pre Registration for the 09/10 school year is August 1st Send to P O Box with \$60.00 registration fee and first month's tuition. Classes commence Tuesday, September 8, 2009. We look forward to working with you.

Sincerely,
Susan Hayward
Heidi Patterson
Co-Directors

Please keep Items 1-7 for your reference throughout the year.

A. Faculty

- | | |
|-------------------------------------|--------------------------------|
| 1. Curriculum | 7. Parking Information and Map |
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FACULTY

A

SUSAN HAYWARD RAD RTS DIRECTOR- A registered teacher of the Royal Academy of Dance and an affiliate of the American Academy of Ballet. Susan was the winner of many national dance competitions in Great Britain. She has been teaching, choreographing and entering children for RAD examinations for over 40 years. Preparing students from Pre Primary through Grade 8 and Solo Seal Awards Coaching and traveling with qualified candidates for Phyllis Bedells Award, London and the Adeline Gnee International Ballet Competitions, Sydney, Australia and Athens, Greece. Youth America Grand Prix regional semi finals and New York finals. Ms. Hayward has produced, directed and choreographed many full-length ballets on the coastside, including *Snow White and the Seven Dwarves*, *The Wizard of Oz*, *The Tales of Beatrix Potter*, *La Fille mal Gardee*, *Nutcracker*, *Alice's Adventures in Wonderland*, *I'll Tell You a Story*, and *The Enchanted Crystal Ball*. Ms Hayward is Artistic Director of Shoreline Youth Ballet. A dance company who has attended many community events. Giving scholarships for students to attend summer workshops at the American Academy of Ballet, New York and Royal Academy of Dance, Los Angeles.

HEIDI PATTERSON RAD RTS CO DIRECTOR, BALLET AND TAP TEACHER- A former student of the Susan Hayward School of Dancing and Ms Hayward's daughter. A registered teacher of the Royal Academy of Dance. Mrs. Patterson received her ballet training from Susan Hayward, Jackie Thomas (former owner of the dance school) Sheila Nelson (former soloist with the Royal Ballet Company, London) and Mr. Russell Director of the Performing Arts Academy and was in many of his productions in the Bay Area. Participated yearly in Dancers Repertory Theatre "*Twas the Night Before Christmas*." Mrs. Patterson is director of the tap program. Her tap teacher was Mercedes Fitzgerald for fifteen years. Mrs. Patterson teaches tap based on the Al Gilbert method graded syllabus. Her choreography has been in the dance school productions, *Alice in Wonderland*, *I'll Tell you a story*, *The Enchanted Crystal Ball*. Local high school musicals, *The Pajama Game*, *Crazy for you* and CCT Talent shows.

COLIN RUSSELL- GUEST TEACHER - INTERNATIONAL BALLET MASTER- Mr. Russell was the director of the Performing Arts Academy in San Mateo. Mr. Russell brings his wealth of fifty years of performing and teaching experience to our school. He is often a guest artist, still performing as Herr Drosselmeyer in Nutcrackers around the Bay Area. He received his dance training at Ballet Rambert School with a Dame Marie Rambert D.B.E., Anna Ivanova, Sally Gilmore, the Legat School with Nadine Nicoleave Legat. Danced in *Swan Lake Act 11 Pas de Deux*, *Hungarian Rhapsody*, *Sleeping Beauty Act 11 Blue Bird Pas de Deux*, *Les Sylphides Pas de Deux* to name but a few. Summer stock, *Zip Goes A Million*, *Can Can*, *Old King Cole*, *The Pajamas Game*, *Humpty-Dumpty* and many more. As Ballet Master to Sadlers Opera Ballet, London. National Theatre, Iceland, Contemporary Dancers of Winnipeg, Royal Winnipeg Ballet School, Indianapolis Ballet Theatre and Indiana University Lecturer of Music. Teaching in Bay Area Schools, Menlo Park Academy, Benica Ballet and Napa Ballet. Bayside School for the Performing Arts teacher of Drama, Dance and Music

SADE WARNER-BALLET TEACHER- a 2005 graduate of the SHSD. She holds her Royal Academy of Dance Advanced 1 (professional level) certificate and is a recipient of the Grade 8 Award. Sade has been dancing for eighteen years. Her earliest roles in SHSD performances include a butterfly in *La Fille mal Gardee* and a water lily in *The Tales of Beatrix Potter*, to Minerva (a star role) in the 2005 production of *The Enchanted Crystal Ball*. Sade was a member of Shoreline Youth Ballet which performed in many community events. She has helped teach future generations of SHSD dancers in ballet, tap and jazz. Sade is attending SF State College where she continues to persue dance. Dancing in college productions to quote Sade, "Dance has given me discipline, dedication, and persistence to reach personal goals."

ELIZABETH KNIER-ASSISTANT TEACHER- a former student of the SHSD. Received her dance training from Jackie Thomas, Susan Hayward, Sheila Nelson (former soloist with Royal Ballet) Beryle Millar scholarship teacher for Royal Academy of Dance. Appeared in JTSD *Coppelia*, as Cinders in *Cinderella*, the Scarecrow in Jackie Thomas and Susan Hayward's *The Wizard of Oz*. SHSD as Snow White in *Snow White and the Seven Dwarves*. Attending several Dance Summer Workshops at the College of Notre Dame, Belmont with the British Dance Teachers Association of America. Ms Knier brings a sense of continuity to the school as her nieces Willow Knier and Arielle Knier were former SHSD students too! Willow graduated and became a teacher at SHSD.

CURRICULUM

FIRST STEPS (Early Childhood Program)- This program is designed for preschool children ages 2.5-5 years old. The structure of a classroom environment is introduced and the children learn to take simple direction from the teacher. Children become familiar with, and master the use of parts of the body and the groups working in a circle and with partners. Musicality and rhythm are taught through clapping, singing and improvising to music. Creative imagery and mime are used to live the children's responses to music and movement. Basic movement themes such as jumping, balletic runs and walks, spinning and skipping are explored as an introduction to classical ballet steps.

BALLET-ROYAL ACADEMY OF DANCE SYLLABUS- Our school is affiliated with the Royal Academy of Dance in London, England- a worldwide teaching body that offers a carefully constructed syllabus taught by qualified teachers. The Grades begin with Pre-Primary for children at least 5 years old, and continue through Grade 8. We also teach the Academy's Vocational Syllabus, which is geared towards the preprofessional student aged 11 and up. Examinations are held annually. We highly recommend student to participate in examination. Examinations serve as a yardstick for teachers and parents to measure their child's improvement.

Pink Ballet is RAD Pre Primary/Primary (5-6 & 7-8yrs) Progressing from First Steps, the students learn to work in lines and on the diagonale. Co-ordination and control of body, hand, arms. Travelling movements, skipping forward, backwards and simple jumps. Sideways gallops with partner. Music and rhythmical awareness. Expression taught through mime and free movement. Introduction to character steps in the Hungarian style.

Blue Ballet is RAD Grade 1-2 (8-10yrs) Students are introduced to use of the ballet barre. Learning correct posture and weight placement. Co-ordination of whole body and arms. Demonstrate elevation, travelling steps and working with a partner or in groups as a team. Adding ballet step vocabulary. Hungarian Peasant style character dance steps. Learning to dance as solo, duet or groups. It is recommended at this level to attend twice a week

Lavender Ballet is RAD Grade 4 (9-12yrs) Students are now accustomed to use of the ballet barre and centre work. Performing with co-ordination of the whole body. Elevation and travelling steps will be expanded. Study of pirouettes. Stretching for extensions and demi pointe work will be introduced. Musical elements in correct timing, rhythm and responsiveness. Character steps in the Russian Peasant style. Students at this level should attend 3 classes per week.

Red Ballet is RAD Grade 5 (11-12yrs) Students at this level perform specific exercises at the barre and centre. Extending their step vocabulary. Increasing stamina, discipline and concentration. Developing expressiveness and artistry. Building strength for pre-pointe work. Self expression through free movement. Character steps in the Russian Peasant style expanded. Perform with expression and communication. Students at this level should attend 3 to 4 classes per week.** to progress to pointe work.

Navy/Inter Ballet RAD Vocational Grade (12-14yrs) Students who have progressed to pre professional level have now a quite extensive ballet vocabulary. Developing good secure posture, co-ordination of the whole body. Performing articulated footwork and secure use of legs. Demonstrating line and placement of arms and body. Working toward strong pirouettes and elevation. Sense of performance and artistry. Progressing to pointe work at the teachers discretion. Preparing for Intermediate Vocational examination. Students at this level should attend 3 to 5 classes per week required for examination and pointe work.

Advanced Ballet (14-18yrs) Students at this level have a vast vocabulary of classical ballet. Most have achieved passing all the above grades up to Grade 7 and are working on Grade 8. Working towards Advanced Foundation, Advanced 1 and Advanced 11. Students attend a 4 to 5 times to keep up strength for this level

***Some classes will be combined this year. Example Pink/Blue - Blue/Lavender - Lavender/Navy**

TAP Program - we offer tap as alternate dance disciplines to be studied alone or in conjunction with classical ballet. Students explore many tap.

Peninsula Ballet Theatre 'Nutcracker' - some of our students participate in this production. Auditions are usually early September. Check the website for information at the end of August if your child is interested.

Tuition

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REGISTRATION/INSURANCE FEE:

\$60.00 per student due with first month's fees. Registration forms/production contract and photo release must accompany payment. We have highlighted the appropriate classes on your schedule. Please confirm preferred class days and times on registration form.

CLASS TUITION:

Due the 1st of each month, commencing September 1, 2009 through June 1, 2010. Yearly tuition is divided into ten monthly payments. Full fees are due each month, **including December and June-no deductions please.** Please drop fees in the payment box in the foyer or mail to: P.O. Box 370651, Montara, CA 94037. Monthly bills will not be sent. **A late charge of \$15.00 will be added if payment is not received by the 7th of the month. Late charges will be enforced if bills have to be sent by the bookkeeper**

Family Rates: Please use the descending scale listed below

Attendance-missed classes may be made up in a similar level class. **Tuition deductions are not allowed.** If we need to cancel classes for any reason, we will schedule make-ups or **we** will let you know to pro rate.

Notice to Quit-we require four weeks notice by phone or in writing to quit through April 1. After that date, the full payment commitment through June will be required.

TUITION FEES:

<u>Class Length</u>	<u>10 Monthly payments</u>	<u>Class Length</u>	<u>10 Monthly payments</u>
<i>1/2 hour class</i>		<i>3/4 hour class</i>	
1 class per week	\$85.00	1 class per week	\$95.00
2 classes per week	\$150.00	2 classes per week	\$160.00
3 classes per week	\$225.00	3 classes per week	\$240.00

Class Length

one hour or longer class

	<u>10 Monthly payments</u>
1 class per week	\$95.00
2 classes per week	\$175.00
3 classes per week	\$245.00
4 classes per week	\$315.00
5 classes per week (family)/unlimited for one student	\$385.00
6 classes per week	\$450.00
up to 12 classes per week per family	\$475.00
Drop in rate for any length class	\$25.00
Private lessons- available by appointment	\$35.00 per 1/2 hour
Semiprivate lessons for 2 students	\$50.00 per 1/2 hour

If a permanent time slot (studio space and teacher) is assigned to a student, private lessons are payable in advance each month with fees.(calculate based on the school calendar) Private lesson fees are nonrefundable unless canceled by the school. However, if 24 hour notice is given due to illness, make-ups can be arranged.

***Parents with different last name to child-**please note child's name in memo on check

***Divorced parents-**if you are splitting tuition costs, please let the book keeper know

Susan Hayward School of Dancing
Fall/Winter/Spring Schedule 2009/2010

Studio 3 (Auditorium)
Studio 1 (Upper Level)

Tuesday

3:45-4:15	1st Steps (2.5-5yrs)	3:45-4:15	Pink Tap (5-6yrs)
4:15-5:15	Pink & Blue Ballet (7-9yrs)	4:15-5:15	Silver Tap (10 & up)
5:15-6:15	Lavender Ballet (9-12yrs)	5:15-6:00	BlueTap (7-9yrs)
6:30-8:00	Navy/Senior Ballet (13 & up)	6:00-6:30	Semi Private

Wednesday

4:15-4:45	Private	4:15-4:45	Semi Private
4:45-6:00	Navy Ballet (12 & 13yrs)	4:45-6:00	Lavender Ballet (9-12yrs)
6:00-7:45	Advanced (14 & up)		
7:45-8:15	Private		

Thursday

10:00-11:15	Adult Ballet		
4:00-4:30	Private		
4:30-5:00	Private	4:00-5:00	Gold Tap (13 & up)
5:00-6:15	Navy Ballet/Inter Syllabus (12-14yrs)	5:00-5:30	Semi Private Tap
6:15-8:00	Advanced (14 & up)		
8:00-8:30	Private		

Friday

4:00-5:15	Advanced (14 & up)
5:15-5:45	Pointe Class
5:45-6:15	Private
6:15-6:45	Private

Saturday

9:00-9:30	1st steps (2.5-5yrs)	9:00-9:45	Pink Ballet (7-8yrs)
9:45-11:00	Navy Ballet/Inter Syllabus 12 & up)	9:45-10:45	Blue/Lavendaer Ballet (8-10yrs)
11:00-12:30	Advanced (14 & up)	11:00-11:30	Private
12:30- 1:00	Private		

Recommended Classes for Ballet Students:

To progress at the appropriate rate for their level and age, students should follow these guidelines. Students who take fewer classes will not progress through the levels at the same rate. Decisions about RAD examinations is at the discretion of instructors based on their professional opinion of each individual student's ability to achieve a successful result.

PINK BALLETT (5-7yrs) - 1 or 2 classes per week (RAD Primary)

BLUE BALLETT (7-9yrs) - 2 class per week (RAD Gr. 2)

LAVENDER BALLETT (9-11yrs) -3 classes per week (RAD Gr. 4)

RED BALLETT (10-12yrs) 3-4 classes per week (RAD Gr. 4-5)

NAVY BALLETT (12-13yrs) -3-4 classes per week (Gr.6 & Pre/ Intermediate Vocational level)

ADVANCED BALLETT(14yrs & up)-4 or more classes per week (Ad. Foundation/Ad 2 Vocational & Gr. 7 & 8)

PILATES- instruction and reformer is available to students preparing for Vocational Exams- at least 1 session per week is recommended

About "Soft-Blocks" and Pointe Shoes-students must be a minimum of eleven years old and studying ballet 3 to 4 lessons a week to start training en pointe. Students will be assessed individually and placed in soft-blocks for at least six months before pointe shoes. Parents and students should understand that a great deal of strength is required for pointe work, and placement is at the sole discretion of instructors. The students' safety is our main concern.

Tap-students who also take ballet will progress more quickly, due to technical foundations.

DRESS CODE: Dancing is a form of discipline, and as such all students should be properly groomed and attired. Students' appearance should be neat and tidy. Hair should be secured away from the face- ballet students should wear a neat bun. **We cannot supply hair nets and pins for the entire school! Every dancer should have their own ample supply of hair stuff, and keep recycling it.** Short hair should be held back in a headband. No jewelry or watches in class.

Girls/Ladies Ballet Uniform *Note full soled pink ballet shoes up to and including Navy Ballet*

First Steps:- short-sleeved leotard. Attached or separate chiffon skirt is recommended. White ankle socks and pink ballet shoes with elastic.

Pink Ballet:- Pink short-sleeved leotard. Attached or separate chiffon skirt, white ankle socks ballet shoes elastic.

Blue Ballet:- Blue short-sleeved leotard, blue elastic waist belt, white ankle socks, pink ballet shoes with elastic. Character skirt and shoes.

Lavender Ballet:- Lavender short-sleeved leotard, lavender elastic waist belt, pink tights, pink ballet shoes with elastic. Character skirt and shoes.

Red Ballet:- Red cap-sleeved leotard, red waist belt, pink tights, pink ballet shoes. Character skirt and shoes.

Navy /Inter Ballet:- Navy or Periwinkle short-sleeved leotard (no "low-backs"), elastic belt. Pink tights and pink full-soled ballet shoes with elastic (ribbons for exams). Character skirt and shoes.

Advanced Ballet:-solid color leotard, pink tights, pink soft-blocks and pointe shoes. Character skirt and shoes

Appropriate, discreet foundation garments under leotards- no "sports-bras"

No t-shirts or outdoor clothes in the studio. In cold weather, long sleeved leotards or ballet sweaters are allowed but must be removed after the barre. Ballet skirts for juniors and up are allowed only at the discretion of the teacher.

Boys Ballet Uniform

First Steps-Lavender/Gr. 3 Ballet:- white t-shirt, black shorts or leggings,white socks,black full sole ballet shoes***Black jazz shoes needed for character in Lavender ballet class

Girls and Boys:- Tap- any color leotard (girls) t-shirt (boys) and black jazz pants. Black tap shoes. Girls' hair must be in a ponytail.

***Leotards, tights, shoes, elastic waist belts can be ordered through the school-order forms in the foyer.

***Character skirts can be ordered from Lily Rosado in New York, forms in foyer or at www.characterskirt.com.

***DANCE SHOES ALL LOOK THE SAME! *Please mark all clothing and shoes (inside) with students' name. Lost and Found bin in the foyer. We are not responsible for lost articles.*

***PLEASE DO NOT BUY THE DANCE SHOES AT "PAYLESS". THEY ARE NOT MADE PROPERLY,

Montara Gardens Studios is a historic building privately owned and operated by Ms. Hayward and maintained by her partner, Larry Fosnot. We do have rules that we expect all students and parents to follow in order that we can provide a safe and respectful learning environment for our students. Our rules extend to the respectful treatment of our beautiful facility and neighborhood. Ms. Hayward lives in the building. Her apartments and restroom are private and off-limits to parents and students. Please go over these guidelines with your children at home, and be sure that they understand proper behavior at the dance studio.

In the Classroom:

1. Students must come to class on time and properly groomed- upper school students will not be allowed to participate in class without shoes or hair in a bun.
2. Food, drinks, and gum are not allowed.
3. Students should address teachers and assistants with respect.
4. Students should apply themselves to learning in the classroom.
5. Students should not interfere with other students' learning by disrupting the class in any way.
6. It is at the discretion of the teacher to ask a student to sit out of activities if that student cannot control behavior. Parents will be notified if bad classroom etiquette becomes habitual.
7. Parents are not allowed to watch class, as it can inhibit the attention and learning of the students. Parents are invited to watch on Demonstration Days.

In the Building:

...it is the teachers' job to teach, and we are unable to monitor students, parents and siblings in the building. Therefore we ask that these guidelines be followed.

1. Respect our building as you would your home:
 - no climbing and jumping on the couches, or putting the cushions on the floor
 - no climbing on bannisters, going in office or private rooms, cupola, running or gymnastics in the public areas
 - any food and drink should be consumed on the patio or in the kitchen downstairs.
 - put garbage in cans provided
 - no children playing in the bathrooms
 - belongings should be stowed neatly in the cubbies provided.
 - the changing room is for all students to use. Belongings left in cubbies must be in proper bags. Students are not to eat, loiter or lie on the floor in the changing room.
2. Siblings should be well attended-no "toddlers on the loose" please! or playing near the stairways
3. **Noise in the foyer should be kept to a minimum-** both as not to distract classes and not to overwhelm small children.

Parking Lot:

1. Park properly at all times. Enter and exit with caution.
2. **ABSOLUTELY NO UNATTENDED CHILDREN IN THE PARKING LOT OR THE PATHWAY BELOW THE DECK-this is extremely dangerous and detrimental to the planted areas.**
3. **NO DOGS- PERIOD.**
4. There is a map attached of appropriate parking areas.

...In general, we are very lucky to have this wonderful space to dance and learn in and we ask that parents and students use common sense in order to preserve the tranquility of the building and neighborhood. We communicate important information about shows, exams and events via newsletters. Please read carefully, and always check the bulletin board if your child has missed class.

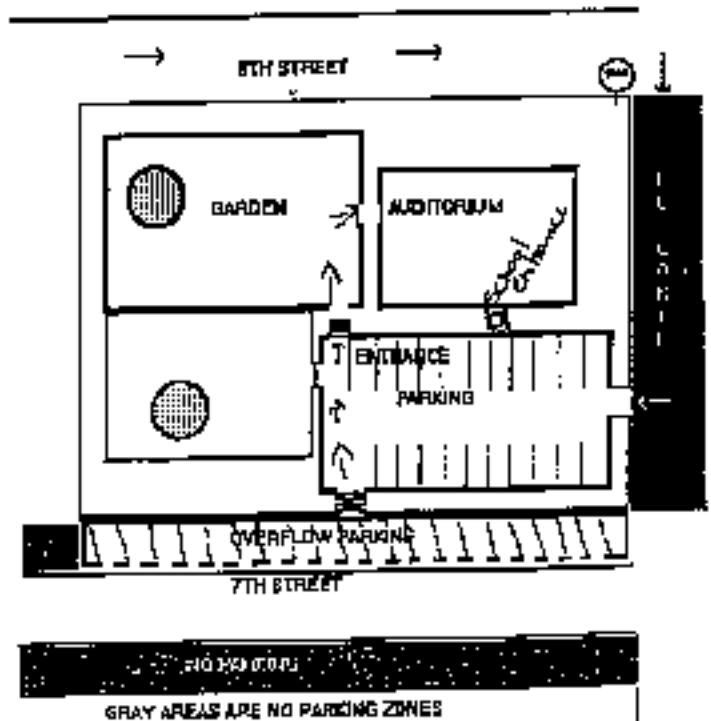
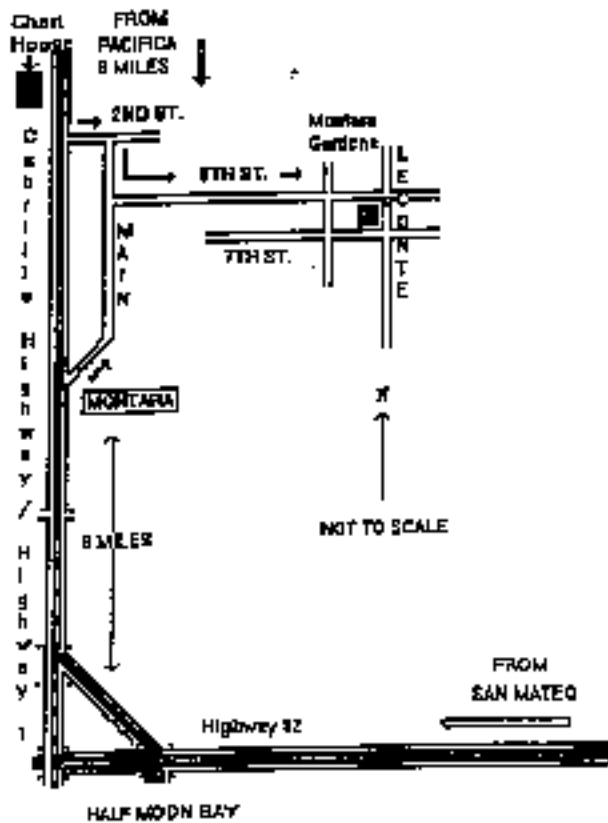
Office hours are Tues.-Fri. 10:00-3:00. **School is closed Mondays** except for special rehearsals/events. Questions can be addressed in person or by phone during office hours, or via phone message or note dropped in the payment box. Please do not disturb teachers between classes. **Ms. Hayward's private phone number should not be used except in an emergency**



MONTARA GARDENS LOCATED IN THE FORMER MONTARA GRAMMAR SCHOOL CIRCA 1915

PERFORMANCE AND EVENT PARKING REGULATIONS ARE EXTREMELY IMPORTANT AND MUST TO ADHERED TO AT ALL TIMES OUR USE PERMIT REQUIRES THIS.

Parking is available in our off-street parking lot, on 7th Street behind our property fence, and on 8th Street in front of our building. Please not on the map the darkened areas are strictly no parking zones, citation will be given if parked in these areas. We are in a residential area therefore we need to respect our neighbours driveways and access areas. During performances for our school please try to use one car per family/car pooling is important. Arrows indicate Auditorium entrance x marks our 7th Street Gateway in the fence leading into the parking lot,



Susan Hayward School of Dancing

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Student Registration/Emergency Information/Payment Agreement Form 2009/10

(you **must** complete, sign, and return this form to the Susan Hayward School of Dancing before your child-new or continuing-can participate in classes)

please print clearly

Name of Student: _____

Mother(or Guardian's) name: _____ Father's Name: _____

Student's Birth date: _____ Age: _____ School Grade: _____

Home Address: _____

Mailing Address (if different) _____

Home Telephone: _____ E-mail _____

Mother Work Phone: _____ Mother Cell Phone: _____

Father Work Phone _____

Father address & Phone(if different) _____

Alternate Emergency Contact: _____ Phone: _____

Relationship to Student _____

Preferred classes (level & time) Tuesday _____

Wednesday _____ Thursday _____

Friday _____ Saturday _____

Privates (1st & 2nd choice) _____

*****we do not send confirmation letters, you can consider yourself registered for a class when paperwork is turned in. If there is a problem or change, we will notify you.**

New students-How did you hear about us? _____

Agreement

I have read and understood the rules of the Susan Hayward School of Dancing. I agree to all of the rules, with special attention to the following:

- *I agree to prompt payment of class fees by the 7th of the month, or pay a late charge of \$15.00
- *I agree to pay 10 monthly payments for the duration of the academic year (Sept-June.)
- *I agree to pay a registration/insurance fee of \$60.00 (\$50.00 if paid by **August 1st** with Sept.fees)
- *I agree NOT to deduct the cost of missed lessons from fees due
- *I agree to volunteer time or money to the performance production (see production contract)

***I agree to adhere to all of the outdoor/parking regulations**

*I agree to hold the Susan Hayward School of Dancing or Shoreline Youth Ballet and their premises, residences, and personnel harmless for any losses, damages or liabilities. The assignee (parent/guardian) agrees that he/she has a doctor's permission for their child or self to engage in dance exercises and/or the assignee takes sole responsibility for participation in these activities.

Signature of parent/guardian _____

Date: _____ Relationship to Student: _____

Production Contract Form 2009/2010

Due to the overwhelming amount of work that is needed to put on our annual production, we need each and every family to commit to certain jobs or contribute \$50.00 in lieu of volunteering so that we can hire extra help. (due with costume fees) Please choose one or more jobs that you are willing to do, and remember to sign-up at performance time! Please note that families are asked to contribute baked goods, etc. to the bake sale in addition to- not instead of- volunteering.

- () **Backstage Coordinator-** organize dressing rooms and coordinate runners and circle moms during dress rehearsal and show. Oversee hair and make-up.
- () **Circle Mom-**needed backstage for the dress rehearsal and performance to dress and entertain each group of dancers, and rehang costumes. Parents can sign-up for the opposite show to their child's cast so they can still sit in the audience and watch their child. **This job is essential!**
- () **Machine Sewing Costumes**
- () **Hand-Sewing Costumes**
- () **Backstage Crew Dads-** load in set, change props and sets during dress rehearsals and shows, strike set- and unload at the studio.
- () **Painting/Constructing Scenery**
- () **Loading and Unloading costumes, setting up dressing room.**
- () **Striking Dressing Room and Set, loading and then unloading at the ballet school after show.**
- () **Program Advertising Coordinator-**send out letter to parents and businesses, for program ads, follow up and collect and organize ads for program.
- () **Poster Distribution-**put up flyers around town prior to show
- () **Costume Storage-** sort and put away costumes the week after the show
- () **Poster design**

We do not require students to purchase costumes for productions. A costume rental and cleaning fee will be charged and billed when casting is posted, after the Winter Break. The fees are- \$35.00 for the first costume, \$30.00 for 2nd, \$25.00 for each additional costume per student. Costume fees are nonrefundable, in the case of a student quitting before the show the fee will still be due. Late fees will be charged on delinquent costume fees.

I understand that if I do not sign up for anything, I am willing to pay \$50.00 to compensate another for the time. (due March 2010)

Print Name: _____

Signature: _____

Child's (Children's) name(s): _____

Phone Number: _____

PHOTO RELEASE FORM

I give the Susan Hayward School of Dancing permission to use my or my child's (children's) name and photo in advertising, web page and school calendars.

Name of child (children): _____

Signature of
Parent/Guardian: _____ Date: _____